



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# Employee Relief Fund Application

TAMPA METROPOLITAN AREA YMCA

Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_

Branch: \_\_\_\_\_ Job Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Preferred Method of Communication: \_\_\_\_\_

## What type of assistance is needed?

- |  |                                    |                                  |
|--|------------------------------------|----------------------------------|
| <input type="checkbox"/> Housing                 | <input type="checkbox"/> Groceries | <input type="checkbox"/> Medical |
| <input type="checkbox"/> Critical bill (ie. car) | <input type="checkbox"/> Utilities | <input type="checkbox"/> Other   |

**Description of Need:** Please describe your current financial/resource situation and explain your specific request.

Attach any appropriate documentation that will support your request.

\*please do not provide any medical information, including names of prescriptions.

Describe specifically what is needed, how much, and duration (i.e. rent/mortgage, power, water, medicine, etc. along with supplemental documentation detailing amounts).

\*please do not provide any medical information, including names of prescriptions.

## Employee Relief Fund Application (continued)

If requesting financial assistance, how much is needed and by what date?

Amount Needed: \_\_\_\_\_

Date Needed: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Please complete the application and email it to [ERF@tampaymca.org](mailto:ERF@tampaymca.org). We will review your application and follow-up with you within one week.** Please include your contact information so you can be reached.

Staff reviewing request: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_

Signature of additional tier approvers (if applicable): \_\_\_\_\_

### For Office Use Only:

Date request approved: \_\_\_\_\_

Amount approved: \_\_\_\_\_

Date approval communicated to requesting employee: \_\_\_\_\_